

***Emerald Valley Pickleball Club
Board Meeting Minutes
Jan 16, 2022***

Eric Wold called the board meeting of the EVPC to order at 6:30 pm via Zoom.

Kat Beal conducted a visual roll call. The following board members were present: Roger Schaljo, Eric Wold, Chris Payne, Bill Kunerth, Whit Hemphill, Bob Block and Kat Beal. Jeff Seldon and Sally Ruxton were not present.

I. Review Agenda

II. Finance Report

Bob presented the current balance sheet and profit / loss reports for the year and the most recent quarter. The club currently has assets of \$16,735.15. Income for the year was primarily from dues (which exceeded our budget estimate due to a healthy increase in memberships), but also included tournament fees. Significant expenses included a one-time expense for services related to setting up the Emerald Valley Pickleball Club Foundation.

III. Membership Report

Roger reported that the club has 405 membership accounts, and an estimated 522 members with only 19 accounts past due.

IV. Committees

Eric and Roger previously identified and recruited Board members to fill or lead 7 committees, including 2 on-going and 5 new committees as follows:

- Information Technology (IT) - Jeff, Bob and Eric
- Annual Club Tournament - Eric and Kat
- Membership - Roger, Bob and Chris
- Social Events - Kat
- Existing Court Issues/Maintenance - Bob (Westmoreland), Chris (Cottage Grove) and Whit (Meadow)
- Learn to Play Clinics - Sally, Bob and Chris
- T-Shirts/Merchandise - Whit and Chris

These committees and their areas of responsibility are described in detail in the minutes from the previous (Sept 21, 2021) Board meeting.

In addition, Bill agreed to help any committee with marketing, flyers, and promotion associated with their activities, and agreed to produce press releases as requested and approved by the Board president.

V. New 501(c)(3) Foundation - Emerald Valley Pickleball Club Foundation

Eric discussed the new Foundation's Board and its goals. The Foundation Board has already met once and will meet soon for Board training provided by the Center for Non-profit Law as part of the package we purchased. They are currently getting systems set up. Whit assisted in creating a logo for the Foundation, club member Anne Adele contributed to the website design and Jeff spent time getting the foundation's web page, which can be accessed from the club's web site, up and running.

We're excited to have a talented and experienced Foundation Board of Directors that includes Alicia Hays as President, Eric Wold as Secretary, Marty Daley as Treasurer, with Roger Schaljo, Jul Gray and Karen Gaffney as Board Members. Their bio's can be accessed on the website.

VI. Status of Discussions with Lane Community College

Lane Community College has agreed in principle to provide land for construction of a pickleball facility that the Club will construct and operate. They have identified a suitable site that would meet our needs well, and the club has developed a draft site design based on this location. We are waiting for them to provide a draft Memorandum of Understanding that we can begin to review. We hope to have a final agreement signed by the end of May, but preferably earlier than that.

VII. Design Concept and cost estimates for new complex at Lane Community College

Eric presented a conceptual drawing of the facility we would like to build. This draft design includes construction of 25 courts, including a stadium court. Eric, Roger, Karen Gaffney and Kat met with Benyon Sports, who has offered to help us refine our concepts and develop cost estimates. They were very helpful and we hope to receive some rough cost estimates for the options we discussed soon.

VIII. Willamalane Park and Recreation District

The Board discussed a proposal to attend the next Willamalane Park and Recreation District (District) Board meeting to provide comments that reflect our desire to see the District invest in resurfacing of Meadow Park courts to keep that facility usable at least until our new facility can become operational. We want to recognize the significant contribution that the District has made to the sport in our area by their previous investment in and on-going operation of both Meadow Park and Bob Keefer Center. Roger estimates that the court could be resurfaced to give 5 or 6 years of use for somewhere around \$23,000.

Eric made a motion that the Board be represented at the next District Board of Directors meeting (Feb 9, 2022 at 6:00 pm via Zoom) to provide public comments at the end of the meeting - the Board unanimously approved.

We have 59 club members from Springfield - hopefully some of them can be recruited to participate.

Roger will request that our Willamalane contact obtain an updated estimate for resurfacing so we'll have more accurate numbers to communicate. Roger, Bill and Eric will develop talking points for use at the meeting.

IX. IT Committee Report

The committee spends a lot of time working on the myriad programs and processes that support the business of operating the club, including managing Facebook, Square Space, the website, Zoom, Membership Works, the bank account and more. The committee will be bringing some recommendations to the Board for upgrades to automate and streamline some processes and make the systems work together more smoothly.

X. Action Items

1. Bob will develop a process to insure that the treasurer gets information on scholarships to incorporate in the budget.
2. Bob will investigate procurement of QuickBooks and accounting services to help the club with some of the budget processes that could benefit from automation and streamlining. These services may also be helpful to the Foundation.
3. Jeff will change the Membership contact on the website to identify Roger as the person to contact for information.
4. Roger will request that Willamalane Park and Recreation District get an updated estimate for resurfacing of the Meadow courts.
5. Bill, Roger and Eric will develop talking points for use at the Willamalane Park and Recreation District Board meeting public comment period at the February Board meeting on Feb 9, 2022.