



**EVPC Board of Directors Meeting
7/23/2023 Via Zoom**

Present: Roger Schaljo, President; Bob Block, Vice President; Maureen McCauley, Treasurer; Christine Payne; Secretary; Chris Achten; Derek Jensen
Absent: Jeff Seldon; Garrett Gilchrist
A quorum was present.

The meeting was scheduled via email from Roger on 7/13/23. Minutes from the 6/16/2023 Joint meeting with the Foundation were approved unanimously by email 6/20/2023.

1) Review Agenda.

No changes.

2) Review progress on action items from 5/1/2023.

**A. Jeff will find out whether Eric Wold is still on the Zoom account. POSTPONED.
Jeff was unable to attend this meeting.**

B) Maureen and Bob will work on the donation verbiage and consolidation of accounts. RESOLVED

C) YMCA waiver - RESOLVED

**D) Is there a way to track which school student members are associated with.
POSTPONED. Garrett was unable to attend this meeting.**

E) Committee descriptions. RESOLVED

**F) Jeff will see if there is a way to track how many people actually look at the minutes.
POSTPONED to our next meeting.**

G) Jeff will check further into the specific costs of recycling bins and shipping damaged Pickleballs. POSTPONED to our next meeting.

3) Minutes summaries.

Christine requested that the minutes summary from May be removed from the EVPC website because it distracts from the link to the actual minutes. She suggested that, rather than creating summaries of the Board meeting minutes that, after the minutes are posted to the EVPC website, she would send out a notice to each google group advising players that they are ready to view. Maureen agreed with this. 4) Finance report.

Maureen reviewed the Financial Position, Monthly Income vs Expenses and Actual Expenses reports.

We are over budget in Membership Works because we transitioned to over 600

members. Bob said we are not going to need to buy lock boxes for two courts which should help. There may still be a problem with autopay in Membership Works for the scholarship fund. Effective July 1 there is nothing left in the Pickleball Central account. The green bottle drop account is difficult to use. Maureen recommends only having the blue bottle account.

Maureen reminded everyone to text or email receipts to her.

Finance reports will be attached to future Board meeting minutes so that Club members can see them.

5) Membership dues structure

There was a discussion regarding overall membership fees and overall membership structure including fairness and accounting issues in regards to the singles rate vs couples rate. Roger asked that this be referred to the Business Plan and Finance Committee to come up with a recommendation and pick a date when we would move to a different model.

6) Tournament update

Maureen said we are getting a good response from members who wish to volunteer. Per Derek the T-Shirts should be here prior to 8/2. He will coordinate with Garrett and Roger to transport the t-shirts and hats to the tournament.

7) Annual Tournament name

Tournament Committee to make a recommendation at the next quarterly meeting.

8) EVPC or EVPBC

Roger stated that when the Club developed the website EVPC was taken by a Church group. The designation of EVPC is in our by-laws. Board members expressed their views, but because Jeff wasn't present this item will be continued for discussion at the next meeting. Roger requests clearer reasons why we should change.

9) Google email groups - Postponed to the next meeting.

10) Board vacancy

Brian Baugnon submitted his resignation to the Board. The vacancy was referred to the Board Development Committee to meet and develop a plan and timeline for appointing a new Board member.

11) Timelines for new members orientation; access to systems

Christine stated that Garrett is now able to help with IT issues. She would like to see new IT committee members be able to access systems (Club website, google drive, Membership Works) and be shown how to use them as soon as possible so that there is always more than one person with the knowledge.

She requests that, following the next Board of Directors appointment, the new member immediately receives access to the EVPC board email group. Roger added that also, when a Board member leaves, that person needs to be immediately

removed from the Board's email group.

12) Element 3

Chris described this third party organization that works with seniors who belong to a Medicare Advantage Plan. There would be no cost to members or the Club, in fact participants can earn credits towards their dues and generate funds for the Club depending on their physical activity. Members would be responsible for tracking their activity with a software program. Currently United Health Care is the only agency on board with this in our area but more may join. If we go with this program it should be started at the beginning of the next fiscal year. Chris will send the Board more data about Element 3 Health.

13) Foundation update

The Foundation hasn't met since our joint meeting in June but looking at costs, planning, and fundraising are ongoing. The three major cost areas are the covered structure possibly with solar panels, concrete and the prep to lay the courts. The Foundation is looking at what we should have in the complex during the initial stage and what comes later. Planned groundbreaking is May 2025.

14) Places to Play update

Westmoreland has a new bike rack. Bob will send a proposal to the city for the purchase of windscreens. If this isn't something the City is willing to do he will then check with players who said they would donate towards this.

Churchill - The City bought a box and 4 nets. The Club provided 5 paddles and a bag of balls.

Sheldon - We donated the box and the City bought 4 nets. There will be a Learn to Play clinic at Sheldon next week.

Echo Hollow - A box and nets will probably be put out this week. There will be a Learn to Play clinic at Echo Hollow in two weeks.

The City is providing the locks. For the public, there is a QR code posted on the box which takes you to a website where you provide some information and then the QR code is emailed to you. It will be the same combo on all the City boxes. The QR code is in a difficult place to see; Bob will see if this can be changed. For Club members the code is posted on EVPC's website.

Bob and Roger went to a meeting with City of Eugene staff. They asked to receive information on how the City courts will be operated, procedures for the public to play and how things will change when school starts. There has been no success yet on having the City put up signs on how play is to happen.

Cottage Grove - Lines were painted at Coiner Park for two additional courts to use with portable nets. Along with the four permanent courts, Coiner now has six Pickleball Courts. Two portable nets are available in the orange box. Because this leaves only one tennis court without Pickleball lines, Grover Pickleball players agreed with the City to cede the portable net courts to tennis players in the unlikely case they need the court.

15) T-Shirt update

Derek said that the new t-shirts are a better quality than last year's. Maureen McCauley made a motion to sell the new t-shirts for \$20.00 each. Roger Schaljo seconded. The motion passed unanimously. There are still some of last year's shirts left. Christine will try to sell some of the left over shirts (if any) in Cottage Grove after the tournament.

16) Action Items:

For the next meeting:

From May -

- A. Jeff will find out whether Eric Wold is still on the Zoom account.
- B. Garrett will see if there is a way to see what school student members are associated with.
- C. Jeff will see if there is a way to track how many people actually look at the minutes.
- D. Jeff will check further into the costs of recycling bins and shipping damaged Pickleballs.

From today's meeting -

- E. Maureen will check with Jeff to see if automatic annual payments to the scholarship fund have been stopped.
- F. Roger will check to see if he has a card for the green bottle drop account.
- G. IT will post the meeting minutes since May on the website and remove the May summary.
- H. Christine will send the list of Board member attributes the group developed last December to Chris , Chair of the Board Development Committee.
- I. Chris will send a presentation about Element 3 Health to the Board.

For the quarterly meeting (October):

- A. Membership dues structure
- B. Annual tournament name
- C. What should our funds be used for?

Meeting adjourned approximately 8:20 pm.

Signature of Secretary: *Christine Payne*

Date: 8/11/2023

Emerald Valley Pickleball Profit & Loss: April 2023- June 2023⁴₃

Category	4/1/23 - 6/30/23
Inflows	
Business Income	
Interest	\$59.67
Membership Dues	\$6,616.42
Total Business Income	\$6,676.09
Donations (Club)	
Individual Donations for General Fund	\$145.07
Total Inflows	\$6,821.16
Outflows	
Business Expenses	
Event/Tournament Expenses (non-insurance)	-\$202.67
Maintenance	
Equipment Repair	-\$55.96
Office Expenses	-\$39.99
Printing	-\$5.04
Website Costs	
Membership Works	-\$693.96
Total Business Expenses	-\$997.62
Total	\$5,823.54

EVPBC Actuals Expense Report - January 2023- June 2023

		Budgeted	Jan.	February	March	April	May	June	Totals	Remaining Budget
Pickleball Central		\$ 585.00					\$ 399.98		\$ 399.98	\$ 185.02
Technology	Membership Works	\$ 588.00	\$ 588.00				\$ 693.96		\$ 1,281.96	\$ (693.96)
	Go Daddy	\$ 82.68							\$ 0.00	\$ 82.68
	Techsoup	\$ 61.00							\$ 0.00	\$ 61.00
	Squarespace (Website)	\$ 252.00			\$252.00				\$ 252.00	\$ 0.00
	Squarespace (domain)	\$ 20.00			\$ 20.00				\$ 20.00	\$ 0.00
	Election Buddy	\$ 90.00					\$ 99.00		\$ 99.00	\$ (9.00)
	Google Workspace Squarespace	\$ 72.00			\$ 72.00				\$ 72.00	\$ 0.00
	Zoom	\$ 149.90							\$ 0.00	\$ 149.90
Insurance/Legal	Insurance (BOD)	\$ 900.00							\$ 0.00	\$ 900.00
Equipment/ Maintenance/Supplies	Balls	\$ 850.00	\$ 87.37	\$ 219.98					\$ 307.35	\$ 542.65
	Paddles (50x \$25)	\$ 1,250.00							\$ 0.00	\$ 1,250.00
	Nets (\$200 X 10)	\$ 2,000.00	\$ 113.96						\$ 113.96	\$ 1,886.04
	Lock Boxes (\$600.00 x 4	\$ 2,400.00		\$ 526.04	\$ 51.89				\$ 577.93	\$ 1,822.07
	Rollers	\$ 400.00		\$ 229.98	\$ 41.40				\$ 271.38	\$ 128.62
	Paddle Holders	\$ 450.00							\$ 0.00	\$ 450.00
	Equipment Repair	\$ 200.00		\$ 75.70		\$55.96			\$ 131.66	\$ 68.34
Events	T-shirt Printing	\$ 1,500.00							\$ 0.00	\$ 1,500.00
	Awards for Tournaments	\$ 1,000.00							\$ 0.00	\$ 1,000.00
	Event Food	\$ 500.00						\$ 79.72	\$ 79.72	\$ 659.44
	Court Rentals	\$ 1,500.00		\$ 150.00			\$ 200.00		\$ 350.00	\$ 1,150.00
	Event Supplies	\$ 1,000.00	\$ 276.47		\$110.06		\$ 78.96	\$ 43.99	\$ 509.48	\$ 490.52
	Video Production	\$ 500.00							\$ 0.00	\$ 500.00
	Tournament Insurance	\$ 500.00							\$ 0.00	\$ 500.00
	Annual Meeting	\$ 500.00							\$ 0.00	\$ 500.00
	Board Meeting Expenses	\$ 400.00	\$ 75.00					\$125.60	\$ 200.60	\$ 199.40
Printing/Misc.	Office Supplies/Printing	\$ 500.00					\$ 39.99	\$ 5.04	\$ 45.03	\$ 454.97
Donations	Scholarships	\$ 150.00							\$ 0.00	\$ 150.00
	Total Expenses	\$ 17,815.58	\$1,140.80	\$1,201.70	\$547.35	\$55.96	\$1,111.91	\$254.35	\$ 4,712.05	\$ 13,103.53

Income vs Expenses April-June 2023

Last Quarter: 4/1/2023 - 6/30/2023
3 Accounts, 76 Categories, All Tags, All Payees

Category	4/1/23 - 4/30/23	5/1/23 - 5/31/23	6/1/23 - 6/30/23	Total
Income				
Business Income				
Events Income				
Memorial Day Social	\$0.00	\$1,487.19	\$99.82	\$1,587.01
Interest	\$13.79	\$22.99	\$22.89	\$59.67
Membership Dues	\$2,137.77	\$2,870.63	\$1,608.02	\$6,616.42
Total Business Income	\$2,151.56	\$4,380.81	\$1,730.73	\$8,263.10
Donations (Club)				
Individual Donation for Scholarship	\$19.42	\$9.71	\$0.00	\$29.13
Individual Donations for General Fund	\$48.55	\$48.55	\$47.97	\$145.07
Total Donations (Club)	\$67.97	\$58.26	\$47.97	\$174.20
Total Income	\$2,219.53	\$4,439.07	\$1,778.70	\$8,437.30
Expenses				
Business Expenses				
Event/Tournament Expenses (non-insurance)	\$0.00	-\$78.96	-\$123.71	-\$202.67
Maintenance				
Equipment Repair	-\$55.96	\$0.00	\$0.00	-\$55.96
Office Expenses	\$0.00	-\$39.99	\$0.00	-\$39.99
Printing	\$0.00	\$0.00	-\$5.04	-\$5.04
Website Costs				
Election Buddy	\$0.00	-\$99.00	\$0.00	-\$99.00
Membership Works	\$0.00	-\$693.96	\$0.00	-\$693.96
Total Website Costs	\$0.00	-\$792.96	\$0.00	-\$792.96
Total Business Expenses	-\$55.96	-\$911.91	-\$128.75	-\$1,096.62
Events				
Board Meeting Expenses	\$0.00	\$0.00	-\$125.60	-\$125.60
Court Rentals	\$0.00	-\$200.00	\$0.00	-\$200.00
Total Events	\$0.00	-\$200.00	-\$125.60	-\$325.60
Total Expenses	-\$55.96	-\$1,111.91	-\$254.35	-\$1,422.22
Total	\$2,163.57	\$3,327.16	\$1,524.35	\$7,015.08